

England Squash COVID-19 Club Risk Assessment (template)

You should review and update this template in line with the specific situation and circumstances of your club/venue. This may mean adding or removing items from this risk assessment – ultimately it is your responsibility to ensure that this is comprehensive and correct for your club/venue.

Date of assessment	Person Undertaking Risk Assessment (COVID-19 Officer)	Club name	Facility Address	Activity	Risk Assessment issue Number
23/07/2020	Andrew Breen	Liverpool Cricket Club	Aigburth Road, Liverpool L19 3QF	Squash and Squash57	01
Persons Exposed e.g. Employee(s), Visitor, Member of Public etc.		Maximum Number of People Exposed		Frequency and Duration of Exposure	
Employee(s), volunteers, members		13		Daily and 1 hour	
Level of Risk					
Low		Medium		High	

Identified Risks:

- COVID-19 is highly infectious disease.
- Infection through lack of social distancing (1 metre minimum).
- Infection through droplets from individuals which could subsequently be inhaled into the lungs.
- Infection through touching a surface, object, or the hand of an infected individual that is contaminated with respiratory secretions and then touching their own mouth, nose or eyes.

Additional information can be found here:

- Public Health England Advice - <https://www.gov.uk/government/organisations/public-health-england>
- HSE Guidelines - <https://www.hse.gov.uk/news/coronavirus.htm>
- Safeguarding guidance - <https://thecpsu.org.uk/>

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
GOVERNANCE & MANAGEMENT	Inadequate procedures to keep participants safe	<p>Clear COVID-19 secure procedures and policies.</p> <p>Explain what steps you will take:</p> <ol style="list-style-type: none"> 1. COVID-19 Lead Officer appointed. 2. Risk Assessment conducted to highlight areas that need addressing 3. Produce cleaning/hygiene routine 4. Establish plan for what to do if someone develops symptoms 5. Prepare a clear statement for participants to read and agree to that declares them healthy and symptom free before entering facility 6. Produce policy outlining arrival, playing and leaving club procedures 				Y	
	Inadequate procedures to keep participants safe	<p>Updated first aid procedures/protocols in line with current HSE guidance.</p> <p>Explain what steps you will take:</p> <ol style="list-style-type: none"> 1. Review HSE Guidance 2. Circulate updated first aid procedures with club First Aiders 3. Ensure facility has adequate PPE to protect participants and staff 				Y	
	Processes not Applied	<p>Clear communication with members and process for managing members that do not adhere to processes.</p> <p>Explain what steps you will take:</p> <ol style="list-style-type: none"> 1. Produce a written break down of steps that will be taken with individuals who do not follow procedures 2. Circulate with staff and members 				Y	
	Members unaware of new infection controls	<p>Clear and frequent communications with members.</p> <p>Explain what steps you will take:</p> <ol style="list-style-type: none"> 1. Contact all members via e-mail and update members via social media about new measures prior to club re-opening. 2. Ensure there are adequate posters and signage throughout the building to remind members of the new protocols. 3. Contact all members immediately if any changes are made to the clubs new measures 				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
CLUB ENVIRONMENT	Infection	<i>Signage and wayfinding in all circulation areas including reminders regarding social distancing.</i>				Y	
	Infection	<i>Stagger entry and exit times to the club to minimise member interaction</i>				Y	
	Infection	<i>Initial deep clean of all contact surfaces prior to players and / or staff / volunteers entering the building.</i>				Y	
	Infection	<i>Daily cleaning schedule for off-court areas throughout the day.</i>				Y	
	Infection	<i>Immediate disposal of all used cleaning wipes and used materials.</i>				Y	
	Infection	<i>Removal of any unnecessary furniture to discourage socialising and reduce number of contact surfaces.</i>				Y	
	Infection	<i>Numerous hand sanitiser and wipes provided for use by players and staff.</i>				Y	
SQUASH COURTS	Infection	<i>Initial deep clean of squash courts prior to players and / or staff / volunteers entering the building.</i>				Y	
	Infection	<i>Stagger entry and exit times to the club to minimise member interaction</i>				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
	Infection	<i>Courts to be sanitised at the end of each day</i>				Y	
	Infection	<i>Immediate disposal of all used cleaning wipes and used materials.</i>				Y	
	Infection	<i>Daily (possibly multiple times daily dependent on level of use) clean of squash court floors</i>				Y	
	Infection	<i>Hand sanitiser and wipes provided at courtside for use by players and staff</i>				Y	
	Infection	<i>Strict rules in place for how courts can be used including:</i> <ul style="list-style-type: none"> <i>Contactless booking / payment</i> <i>Limited numbers to meet government guidelines (e.g. max 2 per court)</i> <i>Strict limits on the 'type' of activities permitted e.g. no match play - solo practice, pairs activities or 'sides' games only allowed.</i> 				Y	
	Infection	<i>Maximum numbers allowed in squash court to allow for social distancing.</i>				Y	
	Infection	<i>Players to be responsible for providing their own squash equipment - no sharing or hiring of equipment.</i>				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
TOILETS & SHOWERS	Infection	<i>Initial deep clean of toilets and showers prior to players and/or staff entering the building.</i>				Y	
	Infection	<i>All showers and changing rooms to remain closed until further Government Guidance</i>				Y	
	Infection	<i>Twice daily cleaning of all used areas.</i>				Y	

Area	Identified Risk	Actions to Control Risk	Green	Amber	Red	Actioned Y/N	Further Controls/Action Required
PLAYERS & STAFF	Infection	<i>Strict rules on players not entering the building if they are unwell or show any COVID-19 symptoms.</i>				Y	
	Infection	<i>Only staff and players approved by club management to access the club.</i>				Y	
	Infection	<i>PPE is available for use if required (masks and gloves) plus hand sanitiser. PPE to be disposed of in line with PHE/Government guidance.</i>				Y	
	Infection	<i>Handling of the same ball by different players during a session is discouraged</i>				Y	
	Infection	<i>To reduce sweat droplets adopt the use of sweatbands and regularly change playing kit. Wiping hands on walls or rear glass back wall is strictly prohibited.</i>				Y	
	Infection	<i>Coaches entering the court area must maintain strict social distancing at all times.</i>				Y	
	Infection	<i>Bring own fluids/refreshments and use own water bottle at all times. No use of communal water fountains. All personal 'waste' (empty water bottles, wrappers etc to be taken home).</i>				Y	
	Infection	<i>Players to take kit bag onto court and store in opposite front corners</i>				Y	
	Infection	<i>Players should arrive in kit and no earlier than five minutes before the session start time. Players should exit the building immediately following the end of the session.</i>				Y	

Manager's Signature	Date	Assessment Review Date